# Cary CERT Association

Board of Directors Agenda

Wednesday, March 1, 2023, at 6:30 p.m.

Cary Fire Department Administration Building

100 North Academy Street, Cary, NC 27511 and via ZOOM

**Officers**:

President: Julie Carlino - Present At-Large: Steve Botha - Present

Vice President: George Dolicker - Present At-Large: Tom Hegele - Excused

Secretary: Robin Lane - Present At-Large: David Taylor - Present

Treasurer: Stan Levine – Excused Other: Dawn Truskowski - Present

Liaisons: Blake Boyd - Present Sonia Estroff – Present

Matt Jacoby - Excused Cathy Hooper-Newlin – Present

Ed Hammitt – Present

Urmila Staudacher – Present

Tony Biondo – Present

Randy Stark – Present

Cliff Goodman - Present

**Start Time**: 6:40

February 4, 2023, **BOD meeting minutes**. Robin Lane

* George Dolicker moved to accept, and Dave Taylor seconded motion.

**Treasurer's Report** Stan Levine

* Account balance beginning of February 2023 was $8,150.46.
* Account balance at end of February 2023 was $9,110.34.
* Check given to George for tourniquets for $64.34.
* Stan finished and sent 2022 taxes.
* Our last donation from AmazonSmile has been received.
* Thank-you letter printed to send to Bob Kulow for $1000 donation. All board members should sign.

**Committee Updates**:

**Communication**: Randy Stark

* CERN NET: 10 check-ins including 1 from Durham and 3 via Broadcastify.
* The communication committee consists of Randy and Ken Stark, Paul Armstrong, and Bob Kulow.
* The committee would like the board to start joining the monthly check-in. I will create a special meeting invite for the board to help everyone remember.

**CPR Committee** George Dolicker/Tom Hegele/David Taylor

* Please update when/where/who met and any conclusions you want the board to know about. Will CPR be done at Spring Days? Do you have enough people to be able to do all day? Do you have dummies or are you working to do hands-on training some other way? Has a lead been chosen for this committee? Do you want me to advertise this committee to the general membership for more people?
  + Committee consists of George Dolicker, Tom Hegele, and David Taylor
    - They want a Certified Instructor for CPR at Spring Daze so that may not happen this year.
    - Wake Tech has been pushed to May – They need 8-27 students. Tentative date May 20 from 9-3.
    - CPR Instructor Training can be taken in class. There will be one held on April 1 and Wake Tech plans to offer one quarterly.

Past notes include:

* Cary EMS lists CERT on its website. Unsure if they promote or teach. CARY EMS is no longer a first responder, but they can contract with Wake County. They can do CPR training, but cost is $60 per person.
  + CERT members can take CPR for free at Wake Tech, but no classes are offered at this time.
  + Cost of 2 adult dummies, 2 infant dummies, and AED training unit - $850. Batteries must also be kept for these items.
  + If we set up a CERT Basic class through Wake Tech, instructors can be paid. Must have certification from Train-the-Trainer class to be a teacher.

**Carolina Preserve CERT** Julie Carlino/Steve Botha

* Asked to do three (3) sections for the CERTEX on April 1: CPR, AED, and Disaster Psychology.
* They are working on getting all their members to sign the Town of Cary Liability form.
  + Still working on getting forms.

**Fundraising**: Cathy Hooper Newlin

* Cathy sent an email to Samantha asking what other CERT organizations do for fundraising. Samantha told her that Cary CERT has done the best fundraising out of all the CERTs in the state.
* Committee meeting was pushed to March 9 at 5 p.m. due to illness. We’ll meet at the Senior Center.

**CERT Basic Class Committee** Julie Carlino/George Dolicker

* Met to discuss how the committee would be broken down:
  + Dawn to continue working with enrolling students. She has a proposal to present to the board.
    - Proposal to sign up for class through TERMS. Several members have reservations about the difficulty enrolling in TERMS, but board is willing to give it a try.
    - Can advertise.
    - Can link to manual.
    - Can put Cary Liability Forms on-line.
  + Julie to continue working with the volunteers.
  + George to work with instructors on class material.
* Any supply needs will be brought up with the class committee to assign ownership
* Next step: George to arrange next meetings with any instructors if he is not teaching the section himself. **When? Where? Who?**
* Next Class Committee meeting will be May 10, 2023, at 7 p.m. at Station 9.
  + Some members could not meet at this time but will remain on committee.

**Training/Exercise Updates**:

* **February Monthly Training** on February 9, 2023, at Station 9 Julie Carlino  
  Samantha taught a fantastic class on animal response where 25 people attended.
  + Samantha will teach a more in-depth class in September.
* **March Monthly Training** on March 9, 2023, at Senior Center Julie Carlino  
  SkyWarn has been confirmed. Senior Center is confirmed.
  + Beginning and advanced classes have been combined.
  + Blake will ask if Fundraising Committee can meet at 5:00 prior to the training at 7:00.
* **CERTEX** on April 1, 2023, entire day Randy Stark/George Dolicker
  + I recruited three (3) members from the Cary Youth Academy to help with the “show.”
  + Cary CERT will be responsible for interior search and size-up.
  + Randy and George are taking lead and will let us know what they need.
  + Currently full with people on the waiting list.
    - Some members have not been able to sign up. Names were sent to Samantha, and Randy will follow up.
    - 64 people are currently signed up.
    - Lunch will be provided by Apex CERT– everyone else bring sides or dessert to share.
    - We will get the tent and table over to the venue.
    - Randy may ask for additional support to run stations.
* **Multi-Agency Drill/Exercise** on September 9, 2023, morning George Dolicker
  + Ensure we have the Training Center for Sept. 9.
    - Date changed to Nov. 4 (Basic Class is held Sept. 8-10 and Public Safety Day is Sept. 16).

**Events**: Sonia Estroff

* **Town of Cary Share & Care Event** on February 3, 2023, 9:30 a.m. – 12:30 p.m. at the Herb Young Center gymnasium
  + Five (5) volunteers gave out 75 backpacks.
* **Cary Senior Center – “Are You Prepared?”** for 2023.
  + Discussion of ideas for better attendance. Sonia is still working with the Senior Center. Cannot ask for money, cannot up attendance because of classroom size limitation.
* **Dorcas Ministries**, March 23, 2023, at **what time**  
  Sonia, Robin, and Cathy to give **Preparedness** presentation. Backpacks will be given out.
  + March 23, 6:30 – 8:00
* **Lowes Hardware Store Preparedness Event**, Saturday, March 11, 2023, 10 a.m. – 12 p.m.  
  The Wake County Emergency Management folks have asked us to staff a table at Lowes in Crossroads to hand out preparedness literature, show a sample emergency kit, and have the Lowe’s stores offer some discount on preparedness materials during the event. Probably need 3-4 volunteers. Contact is Autumn Goheen. Having an informational meeting on March 2 at 10 a.m.
  + Volunteers will meet tomorrow at 10:00 with Emergency Management to get further details.
* **Project Phoenix**, Wrenn Drive, Saturday, June 2, 2023, 9 a.m. – 2 p.m.
  + June 3
* **Safety Day**, Academy Street, September 16, 2023, 9 a.m. – 3 p.m.
* **Project Phoenix**, Nottingham Drive, Saturday, October 21, 2023, 9 a.m. – 2 p.m.

**New Business**:

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* **Spring Daze, April 29. Still gathering info from Cary Fire Department.**
  + Randy will be at IC.
  + Radios will be with tent/trailer. (Need to make sure we will have room for tent and trailer.
  + George is looking at bags for supplies at Spring Daze. He brought a sample bag.
  + Board voted to devote up to $500 to create 5 bags for Spring Daze – 3 for roving teams, one for tent, and one at IC. Robin moved to spend money and George seconded motion.
* April 23 – Smoke detector distribution.

**Old Business**:

* **Various cables and radios** Randy Stark/David Taylor
  + David working on cable fixes. Several antennas on the hand radios are broken. Randy to take a look and give us an estimate to fix it.
    - Cables fixed.
  + Will get estimates for repairing antennas on hand-held radios.
    - Randy will check on prices.
* **AED** Julie Carlino  
  Has not been sold yet.
* **Strategic Plan for Cary CERT** to guide future activities Julie Carlino/Stan Levine  
  Julie and Stan to begin working on this in 2023. Goal set for 1st quarter of 2023
* **Merit Program** David Taylor  
  Androids are Merit capable now. Invitations sent to all GO Team via email.
* **Identification Tags**
  + Julie did online search to find the following:
    - Probably cannot do ID cards on PVC anymore – too costly for both supplies and machine. The cheapest I found was $839.99 which includes the machine, color cartridge, badges, and camera, but is only one-sided printing ([Evolis Badgy200 ID Badge Printer - EasyBadges](https://easybadges.com/product/evolis-badgy/)). Dual-sided starts to get to more than $1,600 ([Fargo 50100 DTC1250e ID Card Printer Dual-Sided | ID Zone (idwholesaler.com)](https://www.idwholesaler.com/50100.html)) – no supplies.
    - The cheapest service I found on-line to print our cards for us is $15.99 per card because I’m assuming we’ll be doing one at a time.
    - The cheapest way to go is to get a laminator for $23.98 and laminating pouches for $24.88 (for 100 pouches). Round corners
    - For a little better quality we can get a laminator for ID cards is $44.95 ([4.5" Teslin ID Card Laminator - 7 and 10 mil settings (brainstormidsupply.com)](https://brainstormidsupply.com/teslin-id-card-laminator-id-lam-45.html)), InkJet Teslin paper for $20.40 (10 sheets could print up to 4 IDs per sheet - [Inkjet Teslin Synthetic Paper - 10 Sheets (amazon.com)](https://www.amazon.com/dp/B004PX7ZTC)), and PVC Cards with Slot Punch for $20.99 (100 blank cards - [100 Pcs White PVC Cards with Slot Punch on Short Side for ID Badge Card Vertical Slot Punch Blank Credit Cards Plastic Photo Graphic Quality PVC Cards for Business Office, Standard CR80 30Mil Size (amazon.com)](https://www.amazon.com/Vertical-Plastic-Graphic-Business-Standard/dp/B0BJKL5MC8/)) – total $86.34.
  + What else was found?
    - Decision was made to use Teslin paper to create nametags. Cost is approximately $86.34.
    - Randy will look at Velcro name tags for go team.
  + Cathy suggested that new members may want clothing. Dawn will help Julie with orders.
* **Cary Senior Center – “Are You Prepared?”** for 2023
  + Discussion of ideas for better attendance. Sonia is still working with the Senior Center. Cannot ask for money, cannot up attendance because of classroom size limitation.

**End Time**: 8:39

**Financial Statement Attachment**

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| **Cary CERT Bank Account Journal Summary — February 2023** | | | | |
| **Month** | **Beginning Balance** | **Ending Balance** | **Debits** | **Credits** |
| January | $8,540.45 | $8,150.46 | $389.99 |  |
| February | $8,150.46 | $9,110.34 | $64.34 | $1,024.22 |
| March |  |  |  |  |
| April |  |  |  |  |
| May |  |  |  |  |
| June |  |  |  |  |
| July |  |  |  |  |
| August |  |  |  |  |
| September |  |  |  |  |
| October |  |  |  |  |
| November |  |  |  |  |
| December |  |  |  |  |

| **Cary CERT Bank Account Journal Detail — February 2023** | | | | | |
| --- | --- | --- | --- | --- | --- |
| **Month** | **Check #** | **Paid to:** | **Debit Amount** | **Credit Amount** | **Reason** |
| January | 995077 |  | $59.00 |  | Storage |
| 995078 |  | $59.00 |  | Storage |
| 1152 | Julie Carlino | $271.99 |  | HostGator and USPS |
| February | 1153 | George Dolicker | $64.34 |  | Tourniquets |
|  |  |  | $24.22 | Amazon Smile |
|  |  |  | $1000.00 | Donation from member |
| March |  |  |  |  |  |
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| April |  |  |  |  |  |
| May |  |  |  |  |  |
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| June |  |  |  |  |  |
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| July |  |  |  |  |  |
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| August |  |  |  |  |  |
| September |  |  |  |  |  |
|  |  |  |  |  |
| October |  |  |  |  |  |
| November |  |  |  |  |  |
| December |  |  |  |  |  |
| Debits and Credits | | | $451.33 | $1,024.22 |  |
| Begin Balance 2023 | | | $8,540.45 |  |  |
| Balance | | | $9,110.34 |  |  |